



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes September 16, 2015

APPROVED October 7, 2015

Members Present: Co-chairs: Richard Storti, Carlos Ayon; **Management Reps:** Cyndi Grein, Rich Hartmann; **Faculty Reps:** Samuel Foster, Pete Snyder; **Classified Reps:** Bev Pipkin, Tracy Thackrah; **Student Reps:** Adam Ascencio, Niko Diehr.

Members Absent: None.

Resource Members Present: Terry Cox, Melisa Hunt.

Guest: Doug Eisner, Faculty, Accreditation Chair for Standard I: Planning.

The meeting commenced at 2:04 p.m. Introductions were made to welcome the new A.S. Student Rep. Adam Ascencio.

I. Approval of Summary Meeting Notes: The September 2, 2015 Summary Meeting Notes were approved.

II. Planning Update: Carlos reported that the 2015-2017 Strategic Plan is being updated and revisions will be reviewed at PAC on September 23, 2015, and then distributed to the constituent groups for their review and opportunity to submit revisions.

The Planning Symposium resulted in discussions that led to the College's decision to request a formal IEPI (Institutional Effectiveness Partnership Initiative) Goal Setting visit. Some of the main points discussed include indicators, goal setting, and how information will be vetted. At the September 9, 2015 PAC Meeting, Co-chair Ayon asked PAC to consider that the PBSC be involved in the IEPI Goal Setting process, which would include setting 2-year short-term, 5-year long-term, and long-term aspirational goals.

The State Chancellor's Office asked colleges to set four long-term goals in order to connect state-wide goals with college goals. The Fullerton College Faculty Senate Exec. worked with President's Staff to determine four goals: 1) Audit Findings, 2) Accreditation, 3) Reaffirmation, and 4) Fund Balance. Carlos distributed a handout on the IEPI Framework of Indicators for Fullerton College, which included reported data from the last five years beginning in 2009-10 to 2013-14 and a 5-year Average. Indicators are based on scorecard data released in March. In order to make the handout easier to read, a recommendation was made to add % and \$ signs. A discussion took place about cohort data (six years) and how that is incorporated into the worksheet, and how it can affect the analysis of the reported data. There was a comment that it is difficult to see the impact of data results until programs are fully implemented. There is also an issue when one wants to set goals in the middle of a cohort. Co-chair Ayon has requested collaboration from all areas to move forward with defined goal setting options, in order to make a recommendation to PAC with the plan to be on the May District Board Agenda. It was suggested to have the OIRP write a brief report to document the key guidelines of how the goals were

set and what are the expectations. There is an expectation for the PBSC members to become experts in the indicators to allow them to present data and goals to their constituent groups.

III. Budget Update: Co-chair Storti reported that the 15/16 Budget was approved at the September 8, 2015 Board Meeting and loaded into BANNER. State funding associated with Prop 30 sales taxes will expire in December 2016; however, there is a current initiative (proposed Nov. 2016 Ballot Measure) to extend the income tax, and if it passes, it will continue through 2030. If it doesn't pass, this may result in a significant reduction of \$20M to the District, which relates to an 11% direct impact/cut to our campus budget/class offerings, but we can compensate for it by using funds from the 6% growth in students, which will continue moving forward.

IV. Bond Update: The campus architects at the DLR Group have compiled the input received at the Spring Open Forums and will present their recommendations and gather additional feedback and input at two Open Forums this Fall, one scheduled for the campus on October 20 at 1:00 p.m. in room 224 and another for the community on October 21 at 6:00 p.m. in room 224.

V. Instructional Equipment (IE)/Scheduled Maintenance: The PBSC is tasked with how to allocate the current \$1.2M funds. Richard prepared and distributed a handout documenting the 2014/15 Allocation of \$2,020,000 with all monies going towards Instructional Equipment and zero dollars to Scheduled Maintenance, and a Suggested 2015/16 Allocation of \$2,389,332, with \$1,224,099 to Instructional Equipment and \$1,165,233 to Scheduled Maintenance.

A motion was made by Sam Foster, seconded by Bev Pipkin, and unanimously approved by the membership to make a recommendation to PAC to allocate \$1,224,099 to 2015/16 Instructional Equipment and \$1,165,233 to Scheduled Maintenance.

Description	Proposed FY 15/16 Allocation	
Classroom Projectors	52,500	4.30%
Computer-related Infrastructure	100,000	8.20%
Classroom & Lab Computers	566,599	46.30%
Program Review (Instructional)	505,000	41.30%
Total Instructional Equipment	<u>1,224,099</u>	100.00%

VI. Program Review Update: Richard distributed a 23-page handout including the 2014-15 Instructional Funding Requests that the Program Review Committee categorized into "Endorsed", "Provisionally Endorsed", or "Not Endorsed", which amounted to 230 requests totaling about \$25M. PBSC will review the report sorted by "endorsed" and one-time requests at the next meeting.

VII. Other/General Discussion: None.

Meeting adjourned at 2:30 p.m.

Meeting Notes were taken and typed by Melisa Hunt.

Next Meeting: October 7, 2015.