



## PLANNING AND BUDGET STEERING COMMITTEE

### Summary Meeting Notes April 4, 2018

APPROVED

**Members Present:** Co-Chairs: Rod Garcia; Management Reps: Cyndi Grein, Richard Hartmann; Faculty Reps: Josh Ashenmiller, Pete Snyder; Classified Reps: Nichole Crockrom, Summer Marquardt; Associated Students Rep: Melissa Castaneda, Osvaldo Ordaz; Resource Members: Gil Contreras, Melisa McLellan; Members Absent: Carlos Ayon; Guests: Dr. Greg Schulz and Deb Perkins.

The meeting commenced at 2:04 p.m.

**I. Approval of Meeting Notes:** The March 21, 2018 Summary Meeting Notes were unanimously approved following a motion from Pete Snyder, seconded by Nichole Crockrom; all were in favor.

**II. Planning Update:** Due to Co-chair Ayon's absence, this item was deferred to the next meeting.

**II.A. Fullerton College Strategic Plan:** Due to Co-chair Ayon's absence, this item was deferred to the next meeting.

**III. Budget Update:** Co-Chair Rod Garcia distributed a PowerPoint handout titled "Update on Funding and Budget" that was discussed at the DCC meeting on March 26, 2018. At the last DCC (District Consultation Council) meeting, the Chancellor gave a presentation on the proposed funding model. Rod stated if anyone wants to share their thoughts or have a question to please call for an appointment to meet or members can share comments and discuss the model at the next meeting. On Page 4, the bottom slide on the SERP indicates a \$5.4M savings over 5 years. The \$5.4M figure was determined by Keenan, the consulting firm the District hired. They ran all the numbers for eligible faculty and estimated the SERP figures. Only faculty resulted in a savings as Management, Confidentials, and Classified were net or cost. As faculty retire, the five-year trend is a savings due to lower costs. Referring to the top slide on page 5, the Faculty are concerned that increasing class size to solve enrollment problems is not a realistic solution. Rich Hartmann stated enrollment numbers are more important than class size. Gil asked if class size is a United Faculty issue because Cypress' figure are different than ours.

Rod also distributed a handout titled "NOCCCD Current Allocation of One-Time Funds by Campus" dated March 20, 2018. He reported that \$70K is allocated for online ed and \$1.5M for

extended day. Rod pointed out that we receive the same extended day allocation as Cypress because inefficiencies are not rewarded and Cypress has a \$1.7 deficit. The District earmarked \$2.5M for future campus needs. The District will not allocate all the funds as they are trying to cover the ongoing \$5M deficit. The grey shaded areas represent unknown figures and this document will evolve as we move forward towards the May Revise and final budget due June 30, 2018.

Since the new funding model is unknown, we do not have any budget assumptions. Gil asked about the 2.51% COLA and Rod responded that if we are in stability we do not get it even though it's approved. The NOCE online ed figure is higher because they offer instruction at satellite locations.

**IV. One-time Funding Recommendations:** VPSS Gil Contreras, Student Equity Director Deb Perkins, and Dr. Schulz distributed handouts and presented a proposal to request one-time funding to cover Student Equity resource requests not approved by the Student Equity Committee (SEC). The resource requests were found to accomplish the Student Equity Objectives, but the SEC's goal is to transition these programs off SE funds by identifying alternate funding sources to support these programs for the remainder of Spring 2018 through FY 2018-2019. The amount needed to cover Spring 2018 is \$229,814 and is detailed in the chart below. In addition, the SEC recommended that in order to maintain the current level of equity funding for the EOPS and Puente programs through Spring 2018, the SEC is requesting an additional \$22,167 for EOPS and \$4,625 for Puente.

Below is a summary of current or previously funded equity programs that the Student Equity Committee members are recommending the college help support for spring 2018. If programs were to continue through 2018-2019, the "amount received 2016-2017" column shows the amount they were previously allocated for one year.

Program Name	Amount needed to maintain current level for spring	Amount received 2016-2017
Current or Previously funded programs not recommended for equity funds:		
Entering Scholars Program	\$20,000	\$40,000
Tutoring Center (including online tutoring)	\$25,000	\$51,360
Supplemental Instruction (program costs)	\$82,500	\$164,490
Supplemental Instruction manager	\$47,839	\$96,161
Summer Embedded Tutoring	\$5,000 (summer 2018)	\$5,000
Writing Center	\$11,075	\$22,150
Accelerated English Training	\$20,000 (summer 2018)	\$20,000
KinderCaminata	\$18,400	\$36,800
<b>Subtotal</b>	<b>\$229,814</b>	
Programs recommended for equity funding but allocated less than currently receiving (difference to maintain current level for spring 2018)		
EOPS	\$22,167	
Puente	\$4,625	
<b>TOTAL</b>	<b>\$256,606</b>	<b>\$435,961</b>

Based on the District's Current Allocation of One-Time Funds dated March 20, 2018, the District agreed to contribute a total of \$400,000 to support Fullerton College's Supplemental Instruction, Student Equity, and Student Success programs for FY 2018-2019. Since the College will need additional funds to cover their expenses for FY 2018-2019, the College is seeking additional one-time funds from their carryover funds. Fullerton College ended fiscal year 2016-17 with a Carryover Balance that set aside a total of \$500,000 in funds to support Student Equity Initiatives in 2017-18 (Source: 2017-2018 Proposed Budget and Financial Report, Page 66). These monies may be used by the College to address campus-wide needs that are of one-time or non-recurring nature, such as for institutional support, which includes Student Equity Initiatives. Dr. Schulz, Dr. Contreras and Deb Perkins presented the above summary and proposed that of the available \$500,000 in one-time Campus Carryover Funds for Student Equity Initiatives, the College would need \$370,000 to fund existing Student Equity programs for Spring 2018 and for FY 2018-2019. The committee reviewed the proposal and Dean Hartmann made a motion to allocate a portion of the campus' one-time carryover funds for student equity initiatives for Spring 2018 and for FY 2018-19 in an amount not to exceed \$370,000. Pete Snyder seconded the motion and the members unanimously approved the recommendation to PAC.

**V. Other/General Discussion:** Rod requested that at the next meeting Rich Hartmann provide feedback and analysis on year 2 efforts for consideration for year 3 monies of the 3-year funding to support the programs provided by the Humanities and Natural Sciences Divisions.

Meeting adjourned at 2:54 p.m.

Meeting Notes were taken and typed by Melisa McLellan

Next Meeting: April 18, 2018