



PLANNING AND BUDGET STEERING COMMITTEE

Summary Meeting Notes March 7, 2018

APPROVED March 21, 2018

Members Present: Co-Chairs: Rod Garcia, Carlos Ayon; **Management Reps:** Richard Hartmann; **Faculty Reps:** Josh Ashenmiller, Pete Snyder; **Classified Reps:** Nichole Crockrom, Summer Marquardt; **Associated Students Rep:** Melissa Castaneda, Osvaldo Ordaz; **Resource Members:** Melisa McLellan; **Members Absent:** Cyndi Grein.

The meeting commenced at 2:07 p.m.

I. Approval of Meeting Notes: Prior to the approval of the meeting notes, co-chair Garcia introduced new Associated Students representative Melissa Castaneda. The February 21, 2018 Summary Meeting Notes were unanimously approved following a motion from Nichole Crockrom, seconded by Summer Marquardt; all were in favor.

II. Planning Update: Co-chair Ayon reported that the IEPI PRT Resource Team is scheduled for their 3rd and final visit on March 23, 2018 from 9 am – 12 pm with discussion focusing on the IEPI Improvement Plan. The College received a check in the amount of \$200,000 which will cover payment for a communications person responsible for report writing (\$50,000), a program called Tableau (\$75,000), and the remaining funds will cover charges for a consultant and individual activities.

II.A. Fullerton College Strategic Plan: Carlos distributed two handouts, the first being a list of Fullerton College's 2015-2017 Goals and Institutional SLOs, and the second the five District Strategic Directions 2011-2020 and respective District Objectives 2017-2020. Carlos stated that the District is currently undertaking the task of drafting revised objectives that will be forwarded to the District Consultation Council (DCC) for approval. Some District Objectives have changed while others remain the same. Our College has difficulty measuring our goals and we need to revise goals that are useful to measure. We can measure programs, activities, and division issues, but higher-level goals offer more difficulty. Carlos would like to form a workgroup and asked if anyone on the PBSC is interested in helping to review and rewrite the goals that are ten years old. Josh expressed that some of the numbers and percentages we use are setting us up for disaster as they are unrealistic, so he would like to develop obtainable and inspirational goals.

III. Budget Update: Co-chair Garcia reported that we received the calculated final numbers for FY 16/17. Since we borrowed this year, we were hoping to capture growth. Our growth cap was set at 2.68% and we were hoping other district across California did not grow so we could

capture some growth. The final numbers show we captured 4.15% growth in the amount of \$7.2M. Due to the drop in enrollment, we also received \$5M. With the hold harmless in place to not only cover FY 18/19, but also 19/20, if approved, we get last year's funding and that same amount for the next two years. Our stability funding is \$24M, which is one-time funding. Because we borrowed, we are structurally only \$5M behind Districtwide. We will know more after the May Revise. The budget will be adopted in June.

Josh Ashenmiller asked Rod, in his opinion, was the summer shift a good idea, and Rod replied yes, we were able to capture almost 5% growth after losing our FTES. Pete Snyder asked Rod if we have an FTES target, and he replied we are trying to set a realistic target and not chase FTES that is not there. Rich Hartmann directed a remark to Rod that the Deans were asked not to offer more seats than last year as there was not an expectation for growth.

IV. Faculty Senate Proposal – Building User Groups: Rod began a discussion amongst the committee to provide their input to update the “Participant Selection Process – Building User Groups” and “Building Design Approval Process” procedures currently found in the Integrated Planning Manual. Input was provided by committee members and it was decided that Melisa McLellan would incorporate the revisions and create a draft document to share at the next meeting.

V. Other/General Discussion: None.

Meeting adjourned at 3:10 p.m.

Meeting Notes were taken and typed by Melisa McLellan

Next Meeting: March 21, 2018