


**eLumen Overview
for Faculty**

Jan Chadwick
SLO Coordinator
Fall 2015

What's Covered Today

Learn more about the role of faculty in

- ❖ assessment outcomes planning & scheduling
- ❖ assessment outcomes data collection
- ❖ assessment outcomes analysis



• Staff Development/SLO Presentation 9/14/2015 •

Quick Review

- SLOs are broad statements about what students will think, know, feel or be able to do as a result of an educational experience.
- SAOs are statements about either what students (or campus folk) will experience, receive, experience or learn as a result what the unit provides as a service.
- SLOs and SAOs are assessed regularly in a three year cycle – and both can reside in eLumen

• Staff Development/SLO Presentation 9/14/2015 •

Why Outcomes Assessment?

- To improve student learning!
- Provide evidence that learning occurred
- Institutional and program-level and course-level outcomes are clear both externally and internally – to the public and all campus constituents
- Program needs might use outcomes assessment to make informed decisions during the integrated planning and budgeting process

• Staff Development/SLO Presentation

9/14/2015 •

Let's not forget outcomes assessment is two-fold...

It is first and foremost used for improvement of your courses and programs! It should aid you with planning. Example: the SLO section in Program Review.

Outcomes assessment and improvement planning of courses, programs, and the institution is required by external agencies for accreditation of the college.



Faculty don't just check a box

9/14/2015 •

What is eLumen?

- Prior to eLumen software, our data/evidence for SLOs was scattered over the campus and difficult to locate. Our reporting process for SLOs was limited.
- eLumen is a software package that will house all SLOs along with reflections, documentation, and improvement plans
- It can do a lot more than just record outcomes assessment

• Staff Development/SLO Presentation

9/14/2015 •

What about Security and Privacy Issues?

- The instructional portion is completely faculty-driven
- eLumen is cloud-based / district policies
- Only the faculty of record can see their student roster and their assessments.
- It cannot be used for evaluation of faculty.
- The higher up the chain in eLumen, the less one can view. The data is aggregated.

• Staff Development/SLO Presentation

9/14/2015 •

Some General Terminology...

Course Student Learning Outcome CSLO

Program Student Learning Outcome PSLO

Institutional Student Learning Outcome ISLO

• SLO Presentation

9/14/2015 • 8

Some eLumen Terminology

Roles of Faculty *in eLumen*

- Division Coordinator – Your SLO Division Representative on the SLOA Committee
- Program Coordinator – a department coordinator
- Course Coordinator – course lead or course liaison
- Faculty/Evaluator – Faculty is typically the faculty of record for a course section. An evaluator is some assigned to input data for a faculty member with their approval.

• Staff Development/SLO Presentation

9/14/2015 •

- Orgs – organization (i.e. department or area) may be an instructional or non-instructional entity
- Context/Setting- same as course/section
- Action Plan – a course improvement plan
- Reflection – faculty findings and recommendations or interventions for a course assessment
- Term – a semester

• Staff Development/SLO Presentation 9/14/2015 •

Faculty Focus on CSLOs

- Section 4 of Program Review reports on PSLO progress and improvements. Dialogue already occurs
- ISLOs are aggregated and is a campus-wide effort
- Faculty need to focus on course outcomes that are *aligned* (i.e. mapped) with the PSLOs and ISLOs

• Staff Development/SLO Presentation 9/14/2015 •

Does your department have a schedule/plan?

- ❖ Is there a schedule established for when each and every CSLO is assessed?
- ❖ Are there improvement plans (i.e. action plans) in place based on CSLO assessment? When are they discussed in a multi-section course? Documented discussions?
- ❖ Is there dialog in your department about your improvement plans based on course assessment? Can you document the dates?
- ❖ Is there dialog at the division level about scheduling assessments or improvement plans? Is it an agenda item?

• Staff Development/SLO Presentation 9/14/2015 •

How do Faculty use eLumen?

- Record assessment scores
- Possibly include a reflection – answer two or three questions similar to what was on page two of the SLO form we used to use (viewable at slo.fullcoll.edu/resources)
- Possibly be involved in developing an action plan for the course
- **Please note that faculty cannot simply record assessment scores – you need to reflect or create an action plan for improvement (maybe both) – so please participate in the process!**

• Staff Development/SLO Presentation

9/14/2015 •

Do I Need to Input Past Data?

It depends...

- If a copy of the SLO form resides somewhere for outcomes assessments before Fall 2014, it does not need to be in eLumen.
- If you don't have any evidence of past outcomes assessments, assess within the next year. *Now is the time to set a baseline.*
- If you have not assessed in the past three years, assess within the next year in eLumen.
- **Our goal is to have all courses assessed in eLumen at least once by the end of Fall 2016.**

Why? Accreditation writing due and site visit in Fall 2017.

• Staff Development/SLO Presentation

9/14/2015 •

How do I Use eLumen?

- Logon and look at each of the four tabs ...
- See how to create an outcomes-oriented, 2-level scorecard.
- With (preferable) or without a reflection by faculty
- Action plans are only available to course, program, and division coordinators in eLumen
- Run a report if needed

• Staff Development/SLO Presentation

9/14/2015 •

- There are four tabs
- Faculty really need to focus on only three of the four:
 - ❖ Courses & Orgs
 - ❖ SLOs and Assessments
 - ❖ Reports
 - ❖ Strategic Initiatives – ignore for now

• Staff Development/SLO Presentation

9/14/2015 •

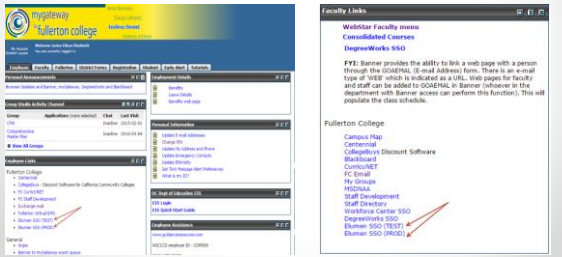
Let's take a look at eLumen

• Staff Development/SLO Presentation

9/14/2015 •

How do I Log on eLumen?

- To access eLumen, log on to MyGateway.
- There are Single Sign On (SSO) links on the Employee Tab (to the left and scroll down) and on the Faculty Tab (below WebStar access)



Do I use the Test or Prod Link?

- There are two links: Test and Prod
- The test site is a practice site. You can try out different types of assessment modes here. If you create a rubric and score it, it cannot be deleted. Always try out what you are doing on the test site first.
- Prod is the production site. This will contain your official assessment records that the college will use to aggregate data and provide as evidence for accreditation. **Don't use the production site until you have had some practice on the test site first!**

• Staff Development/SLO Presentation

9/14/2015 •

Let's take look

• Staff Development/SLO Presentation

9/14/2015 •

How do I get trained?

1. Schedule to assess/collect the data.
 2. Assess your class and collect the data.
- Talk with your SLOA Division rep about training or go to a training session
- or bring in your data during a drop-in session and I will help you enter the data (but you need data)

Let me know when you will drop-in or let's make an appointment!

• Staff Development/SLO Presentation

9/14/2015 •

Next Steps

What's the next level of thinking needed about SLOs and their use on this campus?

- Plans for assessment?
- Schedules for assessment?

• SLO Presentation

9/14/2015 • 22

Questions?



•

• 23
