

“Closing the Loop”

Intentional Actions and Action Plans

Jan Chadwick, Ph.D
SLO Coordinator
Fullerton College
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Outcomes of this Presentation

By the end of this presentation you will be able to...

- Describe the process in ‘closing the loop’
- Determine what ACCJC Standards subsection address the need for an action plan.
- How action plans are used to show improvement in student learning
- Identify how eLumen might be used to develop and implement an action or improvement plan.

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Closing the Loop

- ❖ Establishing clear, measurable expected outcomes of student learning.
- ❖ Systematically gathering, analyzing, and interpreting evidence to determine how well student learning matches our expectations.
- ❖ **Using the resulting information to understand and improve student learning.**

Suskie, Linda (2010-07-30). Assessing Student Learning: A Common Sense Guide (Kindle Locations 476-480). Wiley, Kindle Edition.

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Where does it state we need to 'close the loop'?

Standard I

1.B.1. The institution demonstrates a sustained, substantive and collegial dialog about student outcomes, student equity, academic quality, institutional effectiveness, and continuous improvement of student learning and achievement.

1.B.2 The institution defines and assesses student learning outcomes for all instructional programs and student and learning support services.

Assessment must occur for all programs, we need to have collegial dialogue, and continuous improvement of student learning.



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What is the focus of the action/improvement plan?

- Anything you can improve that is realistic, reasonable, and tangible
- Any gaps you have identified and the needed interventions
- Any methodology improvements in the course
- Any required changes in your SLO or the SLO process

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What's in the action plan?

- What's the need?
- What will be the expected or intended outcome?
- What's the measure?
- What steps will be taken to make this happen?
- What sort of resources are needed?
- Who is involved in the plan and is there a person taking lead?
- When will the plan be complete and ready to assess for the outcomes of the plan?

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So how does eLumen help?

What is eLumen? How is it used to 'close the loop'?

- Prior to eLumen software, our data/evidence for SLOs was scattered and limited reports on SLOs
- eLumen is a software package where SLO assessment data is entered the results of the collected data provide evidence for and document SLOs reflections and improvement plans. The words action plan and improvement plans are used interchangeably in regards to a plan to improve student learning.

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Reflections and Actions Plans

Available in eLumen is a Fullerton College Reflection Template. After inputting scores in eLumen, faculty should then analyze the results. The reflection template asks about the findings and what you might want to do about the findings.

After discussion about the findings with colleagues, it may be that a plan for improvement is needed and developed. An action plan template in eLumen is available for this purpose. A Coordinator must distribute the action plan to others and will likely take part in the writing of the plan.

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Faculty are involved in writing reflections

Colleagues in courses and departments are involved in writing action plans.

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How are action plans implemented in eLumen?

- An Actions Plan Template is available for use by the campus or ...
write your own action plan and implement it.
- Action Plans may be written by Coordinators
- Action plans may be distributed by Coordinators
- Once the action plan is written - implement it and report results in eLumen

Available in eLumen to support plans:

- Upload and share documents in folders
- Track budgets

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eLumen Overview

Let's quickly take a look at eLumen and how it may help our college report to externally to ACCJC

Login is at MyGateway

Use the test site first unless you are inputting data for formal reporting to be stored forever in the database

Just remember that test site work cannot be moved to the live production site. All official and permanent work should be completed on the live production site.

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Discussion

1. What opportunities do you see in the development of improvement plans for your CSLOs and PSLOs?

2. What needs immediate attention going forward for SLO improvement plans?

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